



Pinal County

School Office

Supporting Schools, Shaping Tomorrow

MINUTES

**MARY C O'BRIEN ACCOMMODATION DISTRICT
REGULAR MEETING AGENDA
THURSDAY, DECEMBER 18, 2025
VILLA OASIS HIGH SCHOOL BATTS OFFICE
11a.m.**

A. CALL TO ORDER

The meeting was called to order at 11:55a.m. by our Governing Board, Jill Broussard. Those in attendance were Pinal County School Superintendent and Governing Board member Jill Broussard; Mary C. O'Brien Accommodation District Superintendent Ector Rodriguez; Chief Deputy Tonya Taylor; Business Manager Sherree Ramirez; Villa Oasis Principal TJ Rackley; Mary C. O'Brien School Principal Melissa Puentes; JJS Principal Julie Niven; and Board Secretary Michelle Gonzalez.

B. CALL TO THE PUBLIC

A call to the public was made, but there were no members of the public in attendance.

C. PLEDGE OF ALLEGIENCE

Pinal County School Superintendent and Governing Board member Jill Broussard led the group in the Pledge of Allegiance.

D. CONSENT AGENDA (*Action Required*)

i. Approval of Minutes

1. October 30, 2025

ii. Ratification of Payroll Vouchers #9-11

iii. Ratification of Payables Voucher - V#9116-9620

iv. Acceptance of Resignations, Terminations & Retirements

1. Resignation – Custodian, Robert Mejia – effective November 24, 2025

Jill Broussard, Pinal County Superintendent of Schools | jbroussard@pinalcso.org

Tonya Taylor, Chief Deputy | ttaylor@pinalcso.org

Ector Rodriguez, Superintendent (Mary C. O'Brien) | erodriguez@pinalk12.org

Joel Villegas, Associate Superintendent (Education Services) | jvillegas@pinalesa.org

Peter Lin, Associate Superintendent (Technology) | plin@pinalk12.org

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v. Acceptance of Donations

1. Approval to accept a \$210 fundraiser donation from Jersey Mike's to support the Mary C. O'Brien Elementary 6th Grade Club.
2. Approval to accept 18 pairs of shoes for 1st grade from Sun Eagle Corporation
3. Ratification of Harkins Theatre Rental Donation for K-6 Students

Mrs. Broussard approved the consent agenda as presented.

E. NEW BUSINESS (*Action Required*)

- i. Ratification of the previously approved purchase and installation of bus radios for Bus #18 and Bus #20, completed by RWC.

Mrs. Broussard ratified approval.

- ii. Approval of Second Reading and Adoption of Policy Advisory 959

1. DJE – Bidding/Purchasing Procedures - Where policy language that was previously duplicated in both bidding and Purchasing is not needed. The statutory expectations to competitive bidding will be retained in the bidding section and removed from the purchasing section.

Mrs. Broussard approved.

- iii. Review and Approval of the Revised 25/26 301 Classroom Site Fund Plan.

Mrs. Broussard approved.

- iv. Ratification of K-6th grade Field Trip to Harkins Theatre, Monday December 15.

Mrs. Broussard ratified approval.

- v. Approval of Tuition Reimbursement for Micaela Rodriguez

Mrs. Broussard did not approve the request as the application did not meet the policy requirement for submission at least 60 days prior to the start of the course.

F. ADMINISTRATIVE REPORTS AND PRESENTATIONS (*Information*)

- Student Council Activity Minutes
- Administrative Reports presented at Cabinet detailing student enrollment, current events, student council meeting minutes, highlights, fundraisers, and events to come.

Administrative Reports were presented at the Cabinet Meeting and are attached.

G. INFORMATION ONLY ITEMS (*The Board will not propose, discuss, or take legal action during the meeting.*)

- Student Council purchased 100 kid combos (popcorn and drinks) for movie fieldtrip December 15, 2025

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- Update to Regulation GCGB-R – Arrangements for Substitute Staff Members (Informational Only)
- Update to Exhibit ECA-E – Security – Key Log (Informational Only)

Mrs. Broussard acknowledges informational items.

H. CONSIDERATION AND ACTION REGARDING 1GOVERNMENT PROCUREMENT ALLIANCE (1GPA) (*Action Required*)

- No items for consideration

I. CONSIDERATION AND ACTION REGARDING ACCEPTANCE OF BID(S) FOR MCOB PURCHASES (*Action Required*)

- No items for consideration

J. ADJOURN

Mrs. Broussard adjourned the meeting at 10:57a.m.

*Jill M. Broussard, Governing Board
Mary C. O'Brien Accommodation District*

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